

ISO Tank Agent Opening Brief

Tank-by-tank opening brief for Bangladesh movement, provider follow-up, approval, reporting, and close-out. Product and technical records remain with the responsible parties.

1. Appointment and Tank List

- Appointing company and role; tank owner/operator.
- Tank reference, tank count, and status of the complete tank list.
- Tank instruction/type, owner-supplied plate and inspection/test status.
- Report recipients, reporting frequency, approval contact and payer/paymaster.
- Deadline/cut-off and declared time basis.

2. Product and Acceptance Status

- Product or commodity and DG status from the responsible cargo party.
- Proper Shipping Name, UN/class summary and SDS status where applicable.
- Previous cargo/Last Three Cargoes status.
- Carrier, facility and permit/acceptance status.
- Product or next-destination acceptance party.

3. Laden Import and Empty Return

- Carrier/booking and manifest status.
- Importer/consignee and nominated C&F status.
- D/O and Customs dependency.
- Delivery/discharge status, nominated return point and empty-return deadline.
- Depot/interchange evidence and tank condition.

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Use this page for supporting status, secure routing and close-out.

4. Condition, Cleaning and Repair

- Independent survey requirement and surveyor status.
- Cleaning requirement, next cargo, and cleaning-standard reference.
- Gas-free or provider-document requirement and acceptance status.
- Damage, repair quotation, principal approval and provider work status.
- Release/off-hire authority supplied by the tank owner/operator or principal.

5. Repositioning

- Next movement and destination acceptance.
- Carrier booking/slot, depot release, gate/terminal status and actual sailing.
- Rollover/changed connection, destination notification and tank-by-tank inventory.

6. Account and Final Recipient

- Free-time and cost basis from the responsible carrier, terminal, depot, or provider.
- Invoice, operational SOA, and approved-cost status.
- Guarantee or deposit release status without publishing values.
- Account close-out status, final evidence recipient and remaining open items.
- CPA does not classify cargo, validate tank design, issue provider certificates or decide Customs release.

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[Open the relevant CPA service page](#)

This checklist is an opening guide. Confirm the authority, carrier, facility, provider, and vessel requirements for the actual case.